

Date of Advertisement: 05.03.2011 in Employment News

LAST DATE FOR SUBMISSION OF APPLICATION FORM IS 20.03.2011

A.R.S.D. COLLEGE, DHAULA KUAN, NEW DELHI – 110 021

Application Form for the post of System and Network Administrator

1. Name of the Post applied for : _____
2. Name of the Applicant : _____
3. Category : UR/SC/ST/OBC/PWD_____
4. Father's/Husband's Name : _____
5. Date of Birth : _____
6. Age (as on 31.01.2011) : _____ Yrs _____ Months _____ Days _____
7. Sex (Male/Female) : _____
7. Mailing Address : _____

- Phone Nos. : _____

Paste your recent passport size photograph

8. Educational Qualifications :

Name of the Degree	University/Board	Year of Passing	Marks (%)	Subjects

Experience (if any, in brief)

Name of the Employer	Designation	Period of Service

9. Technical Qualifications (Microsoft MCSA, Cisco CCNA, CISSP and/or any other equivalent certifications)

I hereby declare that all information furnished by me is true to the best of my knowledge. I also understand that, if at any stage of selection or after selection, any of the above mentioned information furnished by me is found to be incorrect, then my candidature/selection will stand cancelled without assigning any reason thereof.

Place:

Date:

Signature of the Applicant

List of documents to be attached (i) Proof of Age, (ii) Proof of Educational and Technical Qualifications (iii) Proof of Experience (iv) Others

ATMA RAM SANATAN DHARMA COLLEGE

Contractual Post of System and Network Administrator

Essential Qualifications and Experience:

MCA/BE/B.Tech/M.Sc. (Informatics) or equivalent in Computer Science or related discipline. At least one year of System and Network Administration experience in an organization for general domain system administration with user accounts management, network administration, security administration, Web-Server and database administration

Desirable Qualifications

Microsoft MCSA, Cisco CCNA, CISSP and/or any other equivalent certifications

Duties:

Primary duties will include installation and maintenance of servers, desktops, security devices and other network components in a medium sized Windows Active Directory based domain, ensuring that the whole network works efficiently without any threat of viruses, security breaches or any other interruption to the network. Other duties may include developing scripts, system related projects management, supervision of junior computer staff, backups of systems and other important data, and should be able to provide technical support for all computer related activities of the college.

Remuneration:

35,000-40,000 per month(consolidated)